



**Charging Policy
2018**

Holy Trinity and S. Silas Our Mission Statement

Holy Trinity and S. Silas School was founded by the Church in 1847 to serve the community and to provide an education for every child in the area.

We offer all our children an education of the highest quality taught through the arts and lived through the principles and practice of the Christian faith. We provide a place where all children and adults know their contribution is valued and where they can develop their own faith in God and in one another.

We aim to help every child develop to their full potential, to achieve highly, succeed, and grow in confidence and abilities. Our inspiring curriculum provides all the skills every child will need for life, it develops their self-confidence, awakens their imagination and encourages them to think independently.

We value the diversity of backgrounds and cultures which enrich our life and help our school become the unique place it is. The life of our school is integral to that of the Parish: we both contribute to our local community and benefit from it in our achievements.

It is with this unity that we fulfil our school motto:

'Fortis in Fide'



The aims of our Charging Policy are:

- To adhere to the right of free school education, as outlined in the Education Reform Acts and clarified in DCSF circulars.
- To enable all pupils to take full advantage of the activities provided by our school.

The objectives of our Charging Policy are:

- To invite voluntary contributions for the benefit of the school in support of any activity by the school, either in or out of school hours.
- To determine which charges will be waived or subsidised for parents experiencing hardship.
- To ensure that the responsibilities for the charging policy are clearly and appropriately allocated.
- To ensure the regular review of operations of both charging and waivers.

Voluntary contributions

When organising school trips, visits, or activities which enrich the curriculum and educational experience of the children, the School will invite parents/carers to contribute to the cost of the trip.

While all the contributions towards school trips are voluntary, we do ask parents to cover the costs of the trip and parents with children on the Public Premium register are asked to contribute 50% of the costs.

If we do not receive sufficient voluntary contributions, and there is no way to make up the shortfall, then we may cancel a trip or activity.

If a trip goes ahead, it may include children whose parents have not paid any contribution. In keeping with our inclusive ethos, we do not treat these children differently from any others and no pupil will be left out of an activity because his or her parents/carers do not contribute.

If a parent wishes their child to take part in a school trip or activity, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. This usually means that the School pays additional costs in order to support the visit or activity. In such cases, the child's parents/carers will be expected to meet with the Headteacher who will then make a decision in terms of how much the School could contribute. Parents have a right to know how each trip is funded. The School provides this information on request.

The following is a list of additional activities organised by the School, which require voluntary contributions from parents. These activities are known as 'optional extras'.

Visits to museums.
Sporting activities which require transport expenses or specialist coaching.
Visits to the theatre.
Other school events/trips e.g. musical, art.

Residential visits (Y6 School Journey)

If the school organises a residential visit there will be a charge for the costs of activities, travel, board and lodging. The school will endeavor to make a subsidy to parents. For the y6 school journey parents/ carers with children on the Pupil Premium register are subsidised 50% of the costs.

The Governors also delegate the power to the Headteacher to determine any individual cases arising from the implementation of the policy.

Music tuition

All children study music as part of the normal school curriculum. In Y4, Y5, Y6 all pupils learnt a brass instrument and Y3 recorder we do not charge for this. Students are provided with a brass instrument in years 4, 5 and 6, which they can take home. There is no charge for this but a replacement charge will be asked if the instrument is lost.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The external music teachers teach individual or small group lessons. We give parents information about additional music tuition at the start of each academic year.

Music bursaries are offered to particular children who demonstrate an aptitude for playing a musical instrument and who are on the Pupil Premium register. Children being considered for bursaries are given an informal music test by the peripatetic teacher and if awarded a bursary, they are expected to continue making good progress for the time they have the bursary. Termly reviews are conducted to ensure this. A decision as to who qualifies for a bursary is determined by the appropriate music staff.

Swimming

The school organises swimming lessons for all children in one class in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

Activities after/before school (Extended School Provision).

Throughout the year, the school also offers additional after and before school activities. This usually involves employing specialists who are able to deliver high quality activities to children across the school. Where staff or specialists are being paid for a club, a contribution from parents/carers will be requested.

Pupils on the Pupil Premium Register will not be asked for a contribution and the club will be free to attend.

Such activities include:

Football coaching

Dodgeball

Dance

Science

Gymnastics

Running

Uniforms

The School has a school uniform for all pupils from Reception to Year 6 that parents/carers are required to purchase in accordance with the Health Safety Welfare Policy.

School Meals

Parents/carers who are not entitled to apply for free school meals are invited to either pay for a school lunch or provide a packed lunch for their child. Parent/carers are expected to pay on a Monday through Parent Pay, in advance of their child receiving a school lunch and not in arrears. In the event of arrears occurring, the school will seek advice from the local education authority. The school is not allowed to use the delegated budget to pay for children's meals and asks for parents' cooperation in the prompt payment of dinner money.

Since September 2014 all pupils in Reception and KS1 are entitled to a free school meal.

Monitoring

This policy will be reviewed annually by the Headteacher & Resource Committee.

Policy Review Date: 12 November 2018

Date:

Approved by Resource Committee: 21 November 2018