



Charging & Remission Policy

2022 -2023

Holy Trinity and S. Silas Our Mission Statement

Holy Trinity and S. Silas School was founded by the Church in 1847 to serve the community and to provide an education for every child in the area.

We offer all our children an education of the highest quality taught through the arts and lived through the principles and practice of the Christian faith. We provide a place where all children and adults know their contribution is valued and where they can develop their own faith in God and in one another.

We aim to help every child develop to their full potential, to achieve highly, succeed, and grow in confidence and abilities. Our inspiring curriculum provides all the skills every child will need for life, it develops their self-confidence, awakens their imagination and encourages them to think independently.

We value the diversity of backgrounds and cultures which enrich our life and help our school become the unique place it is. The life of our school is integral to that of the Parish: we both contribute to our local community and benefit from it in our achievements.

It is in this way that we prepare our children for the future and fulfil our school motto: 'Fortis in Fide' (*'Strong in the Faith'*).

"And let us consider how we may spur one another on toward love and good deeds, but encouraging one another-and all the more as you see the Day of the Lord approaching." (Hebrews 10.25)

'Fortis in Fide'



1. Aims:

- To enable all pupils to take full advantage of the activities provided by our school.
- To have robust, clear processes in place for charging & remissions
- Clearly set out types of activity that can be charged for and when charges will be made

2. Objectives:

- To invite voluntary contributions for the benefit of the school in support of any activity by the school, either in or out of school hours.
- To determine which charges will be subsidised for parents experiencing hardship.
- To ensure that the responsibilities for the charging policy are clearly and appropriately allocated.
- To ensure the regular review of operations for charging, subsidies and remissions.

3. Legislation and Guidance:

This policy is based on advice from the Department for Education (DfE) on charging for school activities and the Education Act 1996, which set out the law on charging for school activities in England.

4. Definitions:

- Charge: A fee payable for specifically defined activities
- Remission: the cancellation of a charge which would normally be payable.
- Voluntary Contribution: A sum of money given to pay for something.

5. Voluntary contributions

When organising school trips, visits, or activities which enrich the curriculum and educational experience of the children, the School will invite parents/carers to make a voluntary contribution to the cost of the trip.

A trip may include children whose parents have not paid any contribution. In keeping with our inclusive ethos, we do not treat these children differently from any others and no pupil will be left out of an activity because his or her parents/carers do not contribute.

If a parent wishes their child to take part in a school trip or activity, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. This usually means that the School pays additional

costs in order to support the visit or activity. Parents have a right to know how each trip is funded. The School provides this information on request.

If we do not receive sufficient voluntary contributions, and there is no way to make up the shortfall, then we may need to cancel a trip or activity.

The following is a sample of the type of additional activities organised by the School, which voluntary contributions are requested from parents, with the exception of parents with children entitled to receive free school meals.

- Visits to museums if there is a charge.
- Sporting activities which require transport expenses or specialist coaching.
- Visits to the theatre.
- Other school events/trips e.g. musical, art.

6. What we will charge for:

School journey & other residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board, lodgings or other activities. The school will also invite parents/carers to make a voluntary contribution to the cost of the travel. Those parents / carers whose child is entitled to receive free school meals are entitled to a reduced rate of payment.

Music tuition

All children study music as part of the normal school curriculum. In Y4, Y5, Y6 all pupils learnt a brass instrument and Y3 recorder we do not charge for this. Students are provided with a brass instrument in years 4, 5 and 6, which they can take home. There is no charge for this but a replacement charge will be asked if the instrument is lost or damaged.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The external music teachers teach individual or small group lessons. We give parents information about additional music tuition at the start of each academic year.

Activities after/before school (Extended School Provision)

Throughout the year, the school offers after and before school activities. This often involves employing specialists who are able to deliver high quality activities. A charge from parents/carers will be requested and the charges will be made clear to parents on sign up to any activity.

Such activities include:

Football coaching

Dodgeball

French

Dance

Gymnastics

Running

Science

Art

Trampolining

Textiles

Uniforms

The School has a school uniform for all pupils from Reception to Year 6 that parents/carers are required to purchase in accordance with the Health Safety Welfare Policy.

School Meals

Parents/carers who are not eligible for free school meals are invited to either pay for a school lunch or provide a packed lunch for their child. Parent/carers are expected to pay weekly through Parent Pay, in advance of their child receiving a school lunch and not in arrears. In the event of arrears occurring, the school will seek advice from the local education authority. The school cannot use the delegated budget to pay for children's meals and asks for parents' cooperation in the prompt payment of dinner money.

7. Remissions:

In some circumstances the school may not charge for items or activities set out in the charges outlined in this policy.

The Governors delegate the power to the Headteacher to determine any individual cases arising from the implementation of the policy.

Music

The school offer a limited amount of music bursaries to particular children who demonstrate an aptitude for playing a musical instrument and/or would benefit from extra tuition and who are on the Pupil Premium register. Music specialists are consulted to help determine which pupils would be most suitable. The school regularly reviews the benefit to the pupils in receipt of this provision to determine if any changes need to be made.

School Meals

Since September 2014 all pupils in Reception and KS1 are entitled to a universal free school meals.

Pupils in KS2 who take school meals and who are eligible for Free School Meals will not be charged.

Swimming

The school organises swimming lessons for all children in one class in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

Monitoring

This policy will be reviewed annually by the Resources Committee.
Approved by the Resources Committee: 19 January 2023
Policy to be reviewed January 2024