

# HOLY TRINITY & S. SILAS

*C of E Primary School*



**Dear Parents,**

Welcome to Holy Trinity and S. Silas School. We hope that you will find this prospectus useful and informative.

We have included many areas of school life. However, we hope also that you will not hesitate to contact us for any further information you might require at this stage.

With our best wishes and prayers,

Lorraine Dolan  
**Headteacher**

Father Graeme Rowlands  
**Chair of Governors**

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## OUR MISSION STATEMENT

Holy Trinity and S. Silas School was founded by the Church in 1847 to serve the community and to provide an education for every child in the area.

We offer all our children an education of the highest quality taught through the arts and lived through the principles and practice of the Christian faith. We provide a place where all children and adults know their contribution is valued and where they can develop their own faith in God and in one another.

We aim to help every child develop to their full potential, to achieve highly, succeed, and grow in confidence and abilities. Our inspiring curriculum provides all the skills every child will need for life, it develops their self-confidence, awakens their imagination and encourages them to think independently.

We value the diversity of backgrounds and cultures which enrich our life and help our school become the unique place it is. The life of our school is integral to that of the Parish: we both contribute to our local community and benefit from it in our achievements.

It is with this unity that we fulfil our school motto, 'Fortis in Fide' – 'Strong in the Faith.'

## SCHOOL AIMS

We believe that every child should leave our school prepared for life.

**They will be...**

- Respectful, courteous and kind
- Literate and numerate, in order to access information
- Co-operative and collaborative
- Happy and caring
- Honest and trustworthy

**They will have...**

- High self esteem
- Achieved their full potential
- High moral, spiritual, cultural and social awareness



## ADMISSIONS

Holy Trinity & S. Silas is a 1-form entry school with 30 places for each academic year group. Where the number of applicants exceeds the number of available places, the governors will use admissions criteria. For entry to Holy Trinity & S. Silas in September 2013 and thereafter, places will first be allocated to looked-after children (i.e. children in the care of the Local Authority) or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.

Thereafter, 60% of available places will be allocated under Foundation (Church) Criteria and 40% under Open Criteria (based on proximity to school). Applications should be made **Either** for a Foundation Place **or** for an Open Place.

Candidates unsuccessful in their application for a Foundation Place will automatically be considered for an Open Place. In the case of twins or a multiple birth, if a place is offered to one of the children priority will be given to the other siblings.

### **FOUNDATION PLACES** (60% of available places)

All parents applying on our Foundation Criteria should complete our Supplementary Information form, in addition to the Camden form, so that the governors may consider the application fully. Forms should be collected from the school office or downloaded from the school website and returned direct to the school.

**These will be allocated according to the following criteria, listed in order of priority:**

- 1.Children who will have a sibling at the school at the time of entry and whose parent (s) attend, and have been attending, Holy Trinity Church or S. Silas Church, Kentish Town, at least 40 times per year for not less than two years before the closing date of application.
- 2.Children whose parent (s) attend, and have been attending, Holy Trinity or St Silas Churches, Kentish Town, at least 40 times per year for not less than two years before the closing date of application.
- 3.Children who will have a sibling at the school at the time of entry and whose parent (s) attend, and have been attending, Holy Trinity or S. Silas Churches, Kentish Town, at least 25 times per year for no less than two years before the closing date of application.
- 4.Children whose parent (s) attend, and have been attending, Holy Trinity or St Silas Churches, Kentish Town, at least 25 times per year for not less than two years before the closing date of application.
- 5.Children whose parent (s) attend, and have been attending, another Christian church at least 25 times per year for not less than two years before the closing date of application. A form of authorisation, signed by the Parish Priest to this effect, is required.

### **OPEN PLACES** (40% of available places)

**These will be allocated according to the following criteria, listed in order of priority:**

- 1.Children who will have a sibling at the school at the time of entry.
- 2.Children living in nearest proximity to the school.
- 3.In the event that two or more applicants have equal right to a place under the Open Place Criteria, the Governing Body will give priority to those children living in nearest proximity to the school.

## CURRICULUM

At Holy Trinity we use the arts as the stimulus of our curriculum. A creative curriculum enhances all subjects, allows children to take risks and makes learning exciting and motivational. Through the use of art and drama and weaving movement, music and creativity into everyday teaching, lessons become lively and exciting. The use of specialists in the classroom enhance the curriculum, develop and build upon teacher's skills and improve learning for all pupils.

### Some examples of creative teaching

- Using music and images to develop poetry and creative writing
- Using drama to develop historical understanding
- Using the outdoors for practical learning- geography, story telling, DT
- Using mind mapping techniques
- Linking subjects to the creative arts e.g sculpture, dance and maths
- Using galleries, museums, nature parks as teaching areas

### Ten top tips for the creative classroom

- Explore what's possible through the senses
- Value all contributions
- Focus on questions rather than answers
- Make it safe to take risks
- Allow time for ideas to emerge
- Encourage and develop visualisation
- Dream, draw and describe before you write
- You have to know the rules before you can break them
- Make connections and then make some more
- Make the familiar unfamiliar and the unfamiliar familiar

### Key factors for effective learning to take place in school

- Healthy and fit children
- Making connections and seeing the big picture- mind mapping, Blooms taxonomy
- Questioning
- Emotional intelligence- self esteem, stress management, use of language, breaking down problems, strategies for managing conflict
- Learning styles
- Portfolio of intelligence
- Slow thinking – giving time to children to digest, consider and explore problems and possibilities in order for their learning to become truly embedded.

## SHAKESPEARE PROJECT

Every year in the spring term the whole school, from Reception to Year 6, take part in a Shakespeare project. A play is chosen by the school's drama specialist and Head teacher and for the whole term every class has an 'Arts Day' where they focus on writing and art, related to themes from the chosen play. Classes also work together to produce part or the whole play which is then shared with the rest of the school and the wider community in an 'Exhibition Week'; Reception, Year 1 and Year 2 work together and re-tell a section of the play through dance, song and rhyming couplets. Year 3 and Year 4 work together to re-tell another part of the play, also through song, dance and some verse. Year 6 perform an adaptation of the entire play with Year 5 supporting them in the choreography.

The penultimate week of the spring term is a celebration of all the work by everyone, where all classes watch and support one another and put up work in a whole school exhibition.



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## END OF KEY STAGE DATA

National testing takes place in Year 1 for phonics, Year 2 and Year 6, for reading, writing and maths, as well as for spelling, grammar and punctuation in Year 6. This takes in the summer term and results are published annually.

	End of Reception class teacher assessment Good level of development	Phonics (Y1)
2016	77%	72%
2017	63%	90%

From the academic year 2015.16 pupils are assessed according to their year group. By the end of the year they would be judged to be: below, at or above expected.

2016	Mathematics			Reading			Writing		
	Below	At	Above	Below	At	Above	Below	At	Above
KS1 (Y2)	13%	57%	30%	17%	53%	30%	20%	60%	20%
KS2 (Y6)	18%	82%		4%	96%		11%	89%	

SPAG			
2016	Below	At	Above
KS2 (Y6)	11%	89%	

2017	Mathematics			Reading			Writing		
	Below	At	Above	Below	At	Above	Below	At	Above
KS1 (Y2)	17%	53%	30%	20%	37%	43%	27%	50%	23%
KS2 (Y6)	10%	90%		20%	80%		13%	87%	

SPAG			
2017	Below	At	Above
KS2 (Y6)	10%	90%	

## BEHAVIOUR

A high standard of behaviour is expected from all pupils based on mutual respect.

The school has a detailed behaviour policy that is adhered to by the whole school community.

Rules are clear and are displayed around the school. A positive reward system operates. A set of sanctions are in place for children who fail to obey the rules.

- No form of bullying or racism is tolerated within the school community, and offenders are severely dealt with.
- We aim to provide the opportunity for every child to explore and develop their full potential regardless of gender, ethnic origin, religion and culture or physical ability. We value the unique qualities of each individual within our school community.
- Our behaviour policy can be viewed on our website.

## HOME/SCHOOL PARTNERSHIP

Research has shown that children make best progress when there is a positive home/school partnership. At Holy Trinity & S. Silas we believe that this is vital.

As well as the home/school contract which parents are asked to sign when they accept a place for their child, we also arrange termly parents meetings. This is an opportunity for parents/ carers to discuss the progress and development of their child. In addition, curriculum evenings and parents information sessions are arranged. These are provided to give parents information on the content and delivery of subjects.

Parents are encouraged to be involved in school activities and are offered many opportunities to make suggestions regarding school life.

Parents receive an annual report and a mid-term report on their child's achievements and progress; in addition class teachers regularly send out advice on reading and homework. Our website is regularly updated and provides information on topics and other curriculum subjects.

Parents/ carers and friends are invited to plays, concerts, church services and assemblies on a weekly basis.

Parents are welcome to make an appointment with the headteacher to discuss any aspects of their child's well being.

There is an active parents in partnership (PIP) group who are involved in many fundraising activities. They welcome all parents.

## ATTENDANCE & PUNCTUALITY

A high standard of attendance and punctuality is expected at Holy Trinity & S. Silas.

Children are expected to be in the playground before 8.55a.m. when the bell is rung to indicate the start of the school day—school starts promptly at 9.00a.m.

If your child has an appointment before school, parents are requested to telephone the school office.

If your child is unwell, then a telephone call and a letter on the child's return explaining the nature of the absence is required.

Parents are actively discouraged from holidaying during term time, as this is very disrupting to the child's education. If parents disregard this a penalty notice and a fine could be issued by the local authority. In exceptional circumstances, parents may request permission in writing from the headteacher. Any period of travel that is not authorised could result in your child being removed from the school roll.

Attendance and punctuality is carefully monitored and in cases of persistent lateness or poor attendance the Educational Social Work Service will need to be involved.

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## UNIFORM

At Holy Trinity and S.Silas children are required to wear school uniform. This is both practical and comfortable. School sweatshirts, polo shirts and P.E. t-shirts can all be purchased from school.

Skirts, trousers and summer dresses are all available in local stores. Children need to wear black school shoes – trainers are only be worn for PE. *All items need to be clearly named.*

### CLOTHING LIST

Boys Winter	Boys Summer	Girls Winter	Girls Summer
Royal blue sweatshirt or cardigan with school logo	White polo with school logo	Royal blue sweatshirt or cardigan with school logo	Blue striped or checked dress
White polo shirt with school logo	Navy or black school shorts/trousers	White polo with school logo	White polo with school logo
Navy or black school trousers		Navy or black school skirt/pinafore dress or trousers (navy or black tights)	Navy or black school skirt/pinafore dress or shorts

### P.E. KIT

Navy or black shorts/leggings or tracksuit bottoms

Red t-shirt with school logo

Black plimsolls or sensible trainers

No jewellery may be worn, except small stud earrings. Watches may be worn but the school cannot accept responsibility if they are lost. Long hair for all children must be tied back.

## SPECIAL EDUCATION NEEDS

All children are regularly assessed and screened. If there are any concerns regarding a child's progress the class teacher will meet with the SENDCo to address these concerns. If a child is identified as having Special Educational Needs (SEN) an Provision Plan will be created to identify the child's specific needs and plan for these to be met.

For many children, their needs can be met through extra differentiation within the classroom. In some cases a child may be referred to an external specialist in order to get additional advice and support. The school is committed to providing an environment that allows these children full access to all areas of learning.

## HEALTH

The school nurse visits regularly for routine medical inspections. Parents are notified and it is important for them to attend. The school nurse tests sight, hearing and weight in Reception and Year 6 and makes herself available to parents and children when needed. The school dentist visits Reception annually to check their teeth. The school have trained first aiders to dispense any necessary medication however parents must make arrangements with the headteacher and sign the medical permission form. In the case of children suffering from asthma, pumps are kept in school, labelled and accessible to the child. Epi pens need to be placed in a container and clearly labeled with the child's name and date of birth.

All staff receive

regular training in the administration of the pen. If your child has any medical history, it is important that the school is informed in writing.

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## PUPIL VOICE

We believe that all children have rights, responsibilities, opinions and ideas. In order to ensure these have a clear forum, pupil voice is represented across the school in a variety of ways:

### HERO BUDDIES

We have a hero buddy system where children meet in small groups. This enables the children across the school to develop relationships, offer mutual support and have their voice heard on key aspects of school life and development.

### ECO FRIENDS

Eco Friends is a committee made up of two children from each year group. Their purpose is to consider the environment, both in school and out of school. They work together and with other student bodies to promote how we can all be more environmentally aware.

### HEAD GIRL AND HEAD BOY

In Year 6, a head boy, head girl, deputy head boy and deputy head girl are appointed at the beginning of the year to work with the Headteacher on projects for the school. This includes fundraising and creative projects.

### YEAR 6 BUDDIES

All children in Year 6 are a 'Buddy' for a child in Reception. This gives new children starting in Reception a familiar, older friend within the school and children in Year 6 a sense of responsibility. Buddies will play and read with each other regularly during the year.



## CLUBS

There are many opportunities for children to join after-school clubs. These are organised by members of staff, Camden sports teams and outside specialists.

Football, cricket, ICT, drama, dance, sculpture, art, cookery, homework and gardening are some of the clubs the school provides. These clubs change termly.

## MAINTENANCE MONEY

Holy Trinity and S. Silas is a voluntary aided school and parents are asked to make an annual contribution towards maintenance. This is organised by the London Diocesan Board for Schools (L.D.B.S.). The cost is £40.00 per child and is paid annually in the Autumn term. Parents on Free School Meals pay maintenance at the lower cost of £30.00.

## COMPLAINTS

The school has a clear procedure for complaints. Parents/carers are asked to contact the head teacher.

If you are not satisfied with the result or your complaint is against the head teacher, you are asked to contact the Chair of Governors, in writing. He will then take a decision whether to involve the whole governing body or the complaints committee. The head is always available to address any concerns regarding the well being of your child.