



HOLY TRINITY & S. SILAS C. E. PRIMARY SCHOOL
HARTLAND ROAD, LONDON NW1 8DE

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Head Teacher: Ms L. Dolan Deputy: Mr N. McIntyre



17th July 2020

Dear Parents/Carers,

School Reopening on Thursday 3rd September

In what has been an exceptional past few months, you will no doubt be aware, the Government plans to reopen primary schools for all classes in the autumn term. This will mean that our current hubs of 15 will increase to the usual class size of 30 children per classroom. From September attendance at school will be compulsory and strong attendance and prompt punctuality, which we know positively impacts a child's progress and self esteem, will be expected, as always.

While it is likely to continue to be a time of uncertainty, please rest assured that at Holy Trinity we are ready to accommodate these year groups safely. We have updated and shared with all staff a detailed risk assessment and action plan, which includes the following precautions:

- A continuation of increased cleaning practices;
- Staggered break times and lunchtimes for each class to minimise contact between classes;
- Adjusted drop-off and pick-up arrangements for different classes to minimise congregation among parents and carers;
- Enhanced hygiene routines and facilities, such as hand sanitiser dispensers and a hand-washing sink in the playground.

The current guidance makes it clear that children do not need to wear PPE in school. If you choose for your child to travel to school wearing a mask (this is not compulsory for under 11's), parents/carers must remove it at the school gate and either put it in a plastic bag and then into your child's bag or dispose of it offsite.

Please read very carefully the relevant details in the table below.

Year Group	Drop-off time	Drop-off arrangements	Collection time	Collection arrangements	Additional Notes
Y1	8:40-8:55am	Drop children off via the gate on Clarence Way	3:15pm	Collect children from gate on Clarence Way	To go straight into the classroom on arrival. Usual provision for lunch
Y2	8:40-8:55am	Drop children off at the door on Clarence Way	3:15pm	Collect children from the door on Clarence Way	To go straight into the classroom on arrival. Usual provision for lunch
Y3	8:40-8:55am	Drop off at main gate by the big playground on Hartland Rd –	3:15pm	Collection from Holy Trinity Church	To go to allocated place in junior playground on arrival Usual provision for lunch
Y4	8:40-8:55am	Drop off at main gate by the big playground on Hartland Rd	3:15pm	Collection from main gate by the big playground on Hartland Rd	To go straight into the classroom on arrival. Usual provision for lunch





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Y5	8:40-8:55am	Drop off at main gate by the big playground on Hartland Rd	3:15pm	Collection from main gate by the big playground on Hartland Rd	To go straight into the classroom on arrival. Usual provision for lunch
Y6	9-9:15am	Drop off at main gate by the big playground on Hartland Rd	3:30pm	Collection from main gate by the big playground on Hartland Rd	To go straight into the classroom on arrival. Y6 will need to bring a packed lunch daily – FSM will be provided by school.

NB: we will make allowances for siblings to arrive together. If there is a sibling in Y6 and another class, the children must arrive at the earlier time. If you have a child in a class finishing at 3:30pm, you can arrive at that time to pick up both.

As with during the summer term, **we will sadly not be able to allow parents and carers to enter school premises (including the playgrounds)**, unless by prior arrangement and for a specific purpose (eg Reception class settling period). While this goes against our usual ethos of being a caring and welcoming school, it is vital that this rule is adhered to. If you have to come to the school office, please press the buzzer and wait outside for someone to come to you.

Please could we ask that parents avoid gathering in a group for drop off and pick up.

Other Details

Please ensure your child brings their own **water bottle** into school. This is so that children do not use school cups at lunchtime. Water bottles must be taken home at the end of each day to be washed.

Normal school rules regarding uniform will apply and children will be expected to wear black footwear – we had relaxed a bit on this but will now return to our usual expectations.

If you have any questions, please do not hesitate to contact us.

We hope that the summer holidays brings some enjoyment and we very much look forward to welcoming you back in September.

With warmest wishes,

Lorraine Dolan and Neil McIntyre

